



Boyle Heights Neighborhood
Council
**Rules & Election Committee
MINUTES**



State St. Recreation Park
716 N. State St., Los Angeles, CA 90033
Saturday, March 9, 2019
10:00 AM – 11:15AM

1. **Meeting to be called to order 10:00AM**
2. **Welcome and roll call – Present: Marisol Sanchez, Hector Huezo, Daisy Chavez (10:35am)**
3. **General Public Comment** (Limited to 2 minutes per speaker)
 - a. The public may provide comments to the board on non-agenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.
 - b. NONE MADE
4. **Update by REC Chair**
 - a. **Review of ~~January's~~ February board meeting.**
 - Quorum lost before REC updates were given.
 - b. **Update on marketing materials.**
 - Purchase of lawn signs to be ready on Saturday, 3/16. Same vendor used for postcard printing will be used for lawn signs.
5. **Discussion and approval of February 2019 REC minutes.**
 - a. No public comment, committee comments: Marisol will edit minor spelling errors (Hector/Marisol) **Vote (2 Yes – 0 No – 0 Abstain).**
6. **Review and discuss upcoming event “Meet the Candidates” forum.**
 - a. Description: Organize tasks and duties for upcoming forum scheduled for Saturday, March 23, 2019 at Boyle Heights City Hall – Community Room. Review to do list.
 - b. No public comment, committee comments: Daisy will assist with picking up keys day before. Hector will facilitate session, Marisol will place order for refreshments and snacks with VP, and ensure room is set up for event. Consider YMCA's youth engagement group assist with creating 2-3 questions to ask all candidates. Q&A from crowd via fish bowl questions and asked by facilitator to allow for event to run smoothly. Event runs from 11-1PM.
7. **Review and discuss upcoming Elections and Resource Fair.**
 - a. Description: Organize tasks and duties for elections/resource fair. Voting will take place at Boyle Heights City Hall – Community Room, resource fair will take place in the parking lot area.
 - b. No public comment. Committee Comments: Marisol – we only have 10 spots for tabling opportunities with one table for BHNC info table and activities/games for children. The following community partners have been confirmed: NALEO, El Centro De Ayuda, Wellness Center, Empower LA, Franklin Library (mobile library), pending confirmation: AM 53 – Santiago, BH Beat, ELACC, Lot to Spot, Las Fotos, Jimmy Gomez. Alternate partners: YMCA, city plants,

Alzheimer's Association, CD 14 Housing Dept. Food & DJ – Alessandro N. has identified. Marisol will ask CD 14 for generator and canopies for tabling, in case of rain.

8. Discussion and possible action to create standing rule for Neighborhood Purpose Grants (NPG) application process.

- a. Description: Clarify guidelines for potential community partners and board members to understand timeline and process of applying for NPG funding.
- b. No public comment. Committee discussion: Marisol – At February's GBM, board returned this item to REC. Having this standing rule will help to ensure transparency and empower community partners/members to understand the process of how items become agendized for a committee, the following standing rule will be considered:
 - I. Rule: "All BHNC committees shall be required to include the process of agendizing an item submitted for consideration to the General Board on the BHNC website under each respective committee so that any stakeholder or interested party can properly submit an item to the appropriate committee for vetting, presentations, and/or further action from the General Board. Information shall be clear and easy to access."
 - (a) Approved: (Marisol/Hector) **Vote (3 Yes – 0 No – 0 Abstain). Moved to Executive Committee.**
 - (b) Expiration Date: No expiration date stated. Remains in effect until bylaws are amended to include wording on agendizing items for committees and the General Board Process.
 - (c) Bylaws Reference: Article VIII, Section 2; Agenda Setting

9. Discussion and possible action to create a standing rule for board access and use of Social Media.

- a. Description: Clarify guidelines re: which board members will have access and use of the board's social media accounts.
- b. No public comment. Committee discussion: Marisol: Also returned to REC for further information. All chairs need access to social media platforms to ensure events using Canva are posted on a timely basis.
 - II. Rule: "All BHNC Committee Chairs shall have access to the four (4) social media platforms (i.e. Facebook, Instagram, Twitter, and Next Door) to post committee update, events, and/or other BHNC related information for the purpose of community outreach. The chairs shall include the six (6) Executive Officers and all other active committee chairs, including any active Ad Hoc Committees. The Chairs have the option to grant a committee member the ability to post on their behalf and/or another Committee Chair as described previously."
 - (a) Approved: (Marisol/Hector) **Vote (3 Yes – 0 No – 0 Abstain). Moved to Executive Committee.**
 - (b) Expiration Date: No expiration date stated. Remains in effect until bylaws are amended to include wording on access to Social Media by Board and/or Committee Members items for community outreach.
 - (c) Bylaws Reference: Article V, Section 11; Community Outreach; Item 2

10. Topics for REC to consider for March meeting.

- a. **Marisol-** REC's last meeting is today. Next month is elections.

11. BHNC "Meet the Candidates" forum – March 23, 2019

12. BHNC General Board Meeting 3/27/2019 at 6:00pm, Boyle Heights City Hall

13. BHNC Elections & Resource Fair – April 13, 2019

14. Adjournment