



Boyle Heights Neighborhood Council
Rules & Election Committee
State St. Recreation Park
716 N. State St., Los Angeles, CA 90033
Saturday, February 2, 2019
10:00 AM – 11:15AM



1. **Meeting to be called to order - called at 10:00AM**
2. **Welcome and roll call. Present: Marisol S., Daisy C. Absent: Alessandro N., Daniella U., Steven A., Hector H.**
3. **General Public Comment** (Limited to 2 minutes per speaker)
 - a. The public may provide comments to the board on non-agenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.
 - b. NONE
4. **Update by REC Chair**
 - a. Number of registered candidates to date
 - b. Review of "Meet & Greets" throughout January
 - c. Review of BHNC 101 workshop on 9/26/19
 - d. Review of January's board meeting.
5. **Discussion and approval of January 2019 REC minutes. – TABLED (Marisol/Daisy)**
6. **Review of marketing materials for BHNC elections.**
 - a. Currently only the flyers available, no update re: bids for lawn signs or 8x11 posters for businesses.
7. **Review and discuss upcoming event "How to Run" as a candidate.**
 - a. **Description:** Organize tasks and duties for upcoming orientation. Event will take place from 11am – 1pm at the Stevenson Library – Community Room. Event is an opportunity to learn how to run a successful campaign, best practices, and mobilizing community to turn out the vote.
 - b. No public comment. Marisol – confirmed DONE attendance, Hector will be facilitating, food is ordered. Eventbrite created.
8. **Review and discuss upcoming event "Meet the Candidates" forum.**
 - a. Description: Organize tasks and duties for upcoming forum scheduled for Saturday, March 23, 2019 at Boyle Heights City Hall – Community Room. Schedule time.
 - b. No public comment. Marisol-11am-1pm to allow for prepared questions, Q&A, intros. Depending on number of candidates, time will be allocated per each response.
9. **Review and discuss upcoming Elections and Resource Fair.**
 - a. Description: Organize tasks and duties for elections/resource fair. Voting will take place at Boyle Heights City Hall – Community Room, resource fair will take place in the parking lot area. Identify target community partners to assist with tabling during event.
 - b. No public comment. Identify community partners to table at event: NALEO, AARP, BH Beat, NC table, Empower LA, Tree People/Libraries, Lot to Spot, ELACC.
10. **Discussion and possible action to review Article VIII Meetings Section 3 - Notifications/Postings**
 - a. Description: Review of Section 3: Notifications/Postings 1.b. An updated listing of the Neighborhood Council's physical posting location(s) shall be kept on file with the Neighborhood Council, and posted on the Council's website. Currently, listing is not available.
 - b. No public comment. Marisol – window/door to BH City hall is visible 24/7, agenda must be posted in an accessible and visible area. However, best practices would include physical posting at more than one location (parks, libraries, business, post office, etc.) Secretary would be responsible for

physically posting agenda at BH City Hall.

11. Topics for REC to consider for March meeting.

12. Announcements

- a. **BHNC “How to Run” as a candidate for the NC Election – February 9, 2019 at 11am**
- b. **BHNC General Board Meeting 2/27/2019 at 6:00pm, Boyle Heights City Hall**
- c. **BHNC “Meet the Candidates” forum – March 23, 2019**
- d. **BHNC Elections & Resource Fair – April 13, 2019**

13. Adjournments

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment (DONE), City Hall, 200 North Spring Street, Ste. 2005. Los Angeles, California 90012, TELEPHONE: (213) 978-1551, FAX: (213) 978-1751, E-MAIL: NCSUPPORT@LACITY.ORG, www.EmpowerLA.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the Board Secretary (secretary@bhnc.net).

PUBLIC RECORDING OF MEETINGS – In compliance with California Government Code 54953.5(a) – 6 & Article VIII (1) (c) of the BHNC Bylaws, and for open transparency. The proceedings may be photographed, video or audio recorded, and published/distributed by those in attendance. Recordings made by BHNC Board Members, must be retained for a period of no less than 6 months and be made available to the public upon request.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the BHNC's process for board action, reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the BHNC Bylaws available at www.bhnc.net or EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traduccion, favor de avisar el concilio vecinal 3 días (72 horas) antes del evento. Favor de comunicarse con Jose Pelico, por telefono: 626-782-5249, o por correo electronico: budget@bhnc.net.