



Boyle Heights Neighborhood Council
Rules & Election Committee
State St. Park – Meeting Room
716 N. State St., Los Angeles, CA 90033
Saturday, January 5, 2019
10:00AM – 10:50AM



1. **Meeting to be called to order 10:00AM**
 - a. **Present: Marisol Sanchez, Daniella Urbina, Hector Huelzo Absent: Alessandro N., Steven A.**
2. **Welcome and roll call**
3. **General Public Comment (Limited to 2 minutes per speaker)**
 - a. The public may provide comments to the board on non-agenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.
4. **Update by REC Chair**
 - a. Elections informational card & trifold
 - b. BHNC website
 - c. Elections timeline
5. **Discussion and approval of November 2018, December 2018 REC minutes. (Danielle/Marisol)**
APPROVED AS IS. VOTE (3 YES- 0 NO, 0 ABSTAIN)
6. **Review of upcoming "Meet & Greet" scheduled for January.**
 - a. Saturday, 1/5, 11-12pm at State St. park
 - b. Tuesday, 1/8, 6-7pm at Chelas
 - c. Saturday, 1/12, 12-1pm at Boys & Girls Club, Estrada Courts
 - d. Monday, 1/14, 6-8pm at Evergreen Cemetery (corner of Chavez/Evergreen)
7. **Discussion and recommendation to purchase marketing materials for \$2,000.**
 - a. Description: Funds would go towards the purchase of: printing costs, lawn signs, stickers, and bus ads advertisement.
 - b. Discussion: No public comment. Marisol – will need to submit to budget a mini budget for review. Requesting vendor info, if available. (Marisol/Hector) Vote to approve purchase (3 YES- 0 NO, 0 ABSTAIN)
8. **Discussion and recommendation to fund "BHNC 101" for \$75.**
 - a. Description: Provide potential candidates with informational sessions regarding joining BHNC, time commitments, and assisting with candidate filing assistance on January 26th. Funds will go towards the cost of refreshments and snacks.
 - b. Discussion: No public comment. Daniella – we must engage board to commit to doing outreach and bring potential candidates to participate to this session. (Marisol/Danielle) Vote to approve (3 YES- 0 NO, 0 ABSTAIN)
9. **Discussion and recommendation to fund "Elections & Resource Fair" for \$2,000.**
 - a. Description: Funding towards the cost of having a food vendor, refreshments, music, and printing costs.
 - b. Discussion: No public comment. Marisol – pending approval from CD 14 to utilize parking lot to host resource fair. Seek alternative locations, just in case. Alessandro has confirmed a DJ and has identified a possible taco vendor, with insurances – to avoid accruing additional costs.. Hector – set up shop at the parking lot at the police station, can include a "free speech area" as a designated zone for candidates to avoid electioneering. (Marisol/Hector) (3 YES- 0 NO, 0 ABSTAIN)
10. **Discussion and recommendation to fund "How To Run" Orientation for \$300.**
 - a. Description: Candidates will have an opportunity to learn best practices on how to run a successful campaign on February 9th. Event will be in collaboration with the Department of Neighborhood

Empowerment. Funds will go towards the cost of purchasing lunch and printing materials.

- b. Discussion: No public comment. Marisol- room has been reserved, create an event page on BHNC FB page. Requesting assistance facilitating. Hector will assist with facilitating, Marisol will request assistance from DONE, organize food order/pickup. (Marisol/Danielle) (3 YES- 0 NO, 0 ABSTAIN)

11. Discussion and recommendation to fund “Meet the Candidates” forum for \$100.

- a. Description: Hosted and moderated by REC, candidates will have an opportunity to speak to community members on March 23. Funds will go towards the cost of purchasing snacks and refreshments.
- b. Discussion: No public comment. Danielle – it should be more money if we want more people to participate to provide adequate refreshments. Time TBD. Motion to raise amount to \$200 (Danielle/Hector) (3 YES- 0 NO, 0 ABSTAIN)

12. Discussion to consider a statement regarding board position on Council District 14.

- a. Description: Consider drafting statement to submit to the board regarding current status of CD 14.
- b. Discussion: NO public comment. Marisol- need assistance drafting a neutral position for the board to approve. Danielle will submit to Marisol before Executive Committee. (Marisol/Danielle) (3 YES- 0 NO, 0 ABSTAIN)

13. Announcements

- a. **BHNC Candidate Filing Period BEGINS – 12/29/18 through 1/28/19**
- b. **BHNC Elections & Resource Fair – April 13, 2019**
- c. **BHNC General Board Meeting 1/23/2019 at 6:00pm, Boyle Heights City Hall**

14. Adjournments

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment (DONE), City Hall, 200 North Spring Street, Ste. 2005. Los Angeles, California 90012, TELEPHONE: (213) 978-1551, FAX: (213) 978-1751, E-MAIL: NCSUPPORT@LACITY.ORG, www.EmpowerLA.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the Board Secretary (secretary@bhnc.net).

PUBLIC RECORDING OF MEETINGS – In compliance with California Government Code 54953.5(a) – 6 & Article VIII (1) (c) of the BHNC Bylaws, and for open transparency. The proceedings may be photographed, video or audio recorded, and published/distributed by those in attendance. Recordings made by BHNC Board Members, must be retained for a period of no less than 6 months and be made available to the public upon request.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the BHNC's process for board action, reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the BHNC Bylaws available at www.bhnc.net or EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traduccion, favor de avisar el concilio vecinal 3 días (72 horas) antes del evento. Favor de comunicarse con Jose Pelico, por telefono: 626-782-5249, o por correo electronico: budget@bhnc.net.