



Boyle Heights Neighborhood Council
Rules & Election Committee
Boyle Heights Youth Tech Center - Room 137
1600 E. 4th Street, Los Angeles, CA 90033
Monday, December 17, 2018
6:15PM – 7:15PM



1. **Meeting to be called to order**
2. **Welcome and roll call**
3. **General Public Comment** (Limited to 2 minutes per speaker)
 - a. The public may provide comments to the board on non-agenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.
4. **Update by REC Chair**
 - a. Elections informational card
 - b. BHNC website
 - c. Elections timeline
 - d. Food & Entertainment vendors bids for Election Day – Resource Fair
5. **Discussion and approval of November 2019 REC minutes.**
6. **Discussion on marketing materials for BHNC elections.**
 - a. Description: Review banners for bus stops, yard signs, and additional materials needed for marketing elections.
7. **Discussion to schedule “Meet & Greets” with BHNC.**
 - a. Description: Provide opportunities for existing (and/or former) BHNC board members to encourage community members to join the board. Schedule date (s).
8. **Discussion to schedule “Boyle Heights Neighborhood Council 101” series.**
 - a. Description: Provide potential candidates with informational sessions regarding joining BHNC, time commitments, and assisting with candidate filing assistance throughout January. Create a toolkit for reference. Schedule date (s).
9. **Discussion to create canvassing schedule to recruit candidates to run.**
 - a. Discussion: Assign areas for door to door canvassing, create blurb for outreach, and review list of community partners to contact.
10. Topics for REC to consider for January 12 meeting.
11. **Announcements**
 - a. **BHNC Candidate Filing Period BEGINS – 12/29/18 through 1/28/19**
 - b. **BHNC Elections & Resource Fair – April 13, 2019**
 - c. **BHNC General Board Meeting 1/23/2019 at 6:00pm, Boyle Heights City Hall**
12. **Adjournments**

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment (DONE), City Hall, 200 North Spring Street, Ste. 2005. Los Angeles, California 90012, TELEPHONE: (213) 978-1551, FAX: (213) 978-1751, E-MAIL: NCSUPPORT@LACITY.ORG, www.EmpowerLA.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the Board Secretary (secretary@bhnc.net).

PUBLIC RECORDING OF MEETINGS – In compliance with California Government Code 54953.5(a) – 6 & Article VIII (1) (c) of the BHNC Bylaws, and for open transparency. The proceedings may be photographed, video or audio recorded, and published/distributed by those in attendance. Recordings made by BHNC Board Members, must be retained for a period of no less than 6 months and be made available to the public upon request.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the BHNC's process for board action, reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the BHNC Bylaws available at www.bhnc.net or EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traduccion, favor de avisar el concilio vecinal 3 días (72 horas) antes del evento. Favor de comunicarse con Jose Pelico, por telefono: 626-782-5249, o por correo electronico: budget@bhnc.net.