



Jose Orozco Pelico
Treasurer

Veronica Polanco
Board Member

Lizzette Perez
Board Member



**Boyle Heights Neighborhood Council
Budget and Finance Committee Meeting
DRAFT MINUTES - REVISED - Regular Meeting Agenda**
Robert L. Stevenson Library, 803 Spence St, Los Angeles, CA 90023
September 18th, 2018 at 6:15 PM

1. **Welcome, Roll Call - Jose present, Veronica present, Lizzette absent** [1 min]
 - a. Notice to interested parties for a seat available on the Budget and Finance Committee
2. **General Public Comment** [5 min]

Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. This agenda item will last a total of 5 minutes and no individual speaker will be allowed more than one minutes.

 - **Enforce 3 month expiration expenditure deadline for committed expenses**
3. **Review of Budget** [10 min]
 - a. Discussion and review of current budget for Fiscal Year 2018-2019
4. **Reports and Updates** [5 min]
 - a. Neighborhood Council Budget Advocates
 - i. Discussion and possible action to recommend two (2) Budget Representatives for the NC Budget Advocates <http://ncbala.com/responsibilities/>
5. **Budget and Finance Business** [50 min]
 - a. Discussion and possible action to approve the minutes of the Budget and Finance Committee Meeting of **August 2018 - Veronica motion; Jose second; 2 yes; 1 absent**
 - b. Discussion and possible action to recommend to the BHNC Board to approve the Monthly Expenditure Report (MER): **August 2018 - Jose motion; Veronica second; 2 yes; 1 absent**
 - c. Discussion and update for storage unit for BHNC's assets
 - d. Discussion and possible action to recommend to the BHNC Board to approve AppleOne invoice up to \$115.50 for Minute Taker
 - i. Description: Invoice 01-4972289 dated 09/01/2018 for General Board meeting 08/22/2018 - **Jose motion; Veronica second; 2 yes; 1 absent**
 - e. Discussion and possible action to recommend to the BHNC Board to approve up to \$100.00 for Eco Friendly office items
 - i. Description: i.e. mugs and recycle bins - **Jose motion; Veronica second; 2 yes; 1 absent**
 - f. Discussion and possible action to recommend to the BHNC Board to approve up to \$200.00 for the Historic Preservation Overlay Zone (HPOZ) Brochures **[and Historic Preservation brochures]**
 - i. Description: Brochures for stakeholders with information on "What is HPOZ" - **Jose motion; Veronica second - 2 yes; 1 absent**
 - g. Discussion and possible action to recommend to the BHNC Board to approve up to **[\$500.00]** ~~\$200.00~~ for the Halloween Event located at Hollenbeck Park on October 31, 2018
 - i. Outreach committee vote: 3 yes - 0 no - 0 abstain - **Jose motion; Veronica second; 2 yes; 1 absent**
 - h. Discussion and possible action to recommend to the BHNC Board to approve up to \$1,500.00 for the Halloween Event located at State Park on October 27, 2018
 - i. Outreach committee recommendation to lower from \$1,500.00 to \$500.00



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- ii. Outreach committee recommendation to lower from \$1,500.00 to \$500.00
 - iii. Outreach committee vote: 3 yes - 0 no - 0 abstain - **Veronica motion up to \$1,000.00; Jose second; 2 yes; 1 absent**
 - c. Discussion and possible action to create a recommendation for the BHNC Board of the Little Tokyo Service Center (LTSC) Neighborhood Purpose Grant (NPG) up to \$1,500.00
 - i. Description: Annual Assemblymember Miguel Santiago Toy Giveaway
 - ii. Outreach committee recommendation to lower from \$1,500.00 to \$500.00
 - iii. Outreach committee vote: 3 yes - 0 no - 0 abstain - **Jose motion up to \$1,000.00; Jose second; 2 yes; 1 absent**
 - d. Discussion and possible action to create a recommendation for the BHNC Board of the Alma Family Services Neighborhood Purpose Grant (NPG) up to \$3,000.00
 - i. Description: Provide bi-weekly fitness classes to the whole community that will be open and benefit all through June 2019 - **Jose motion up to \$1,500.00; Veronica second; 2 yes; 1 absent**
- 7. Guidelines** **[5 min]**
- a. Review of updated Neighborhood Council Funding [Program Policies and Guidelines](#): 2nd Ed; Dated 07/01/2018
 - i. Description: Office of The City Clerk has updated the Neighborhood Council Funding Program.
- 8. Adjournment - 7:18 PM; Jose motion; Veronica second; 2 yes; 1 absent**