



Jose Orozco Pelico  
Treasurer

Veronica Polanco  
Board Member

Lizzette Perez  
Board Member



**Boyle Heights Neighborhood Council  
Budget and Finance Committee Meeting  
APPROVED MINUTES - REVISED Regular Meeting Agenda**  
Robert L. Stevenson Library, 803 Spence St, Los Angeles, CA 90023  
**September 18th, 2018 at 6:15 PM**

- 1. Welcome, Roll Call - Jose present, Veronica present, Lizzette absent [1 min]**
  - a. Notice to interested parties for a seat available on the Budget and Finance Committee
  
- 2. General Public Comment [5 min]**

Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. This agenda item will last a total of 5 minutes and no individual speaker will be allowed more than one minutes.

  - **Enforce 3 month expiration expenditure deadline for committed expenses**
  
- 3. Review of Budget [10 min]**
  - a. Discussion and review of current budget for Fiscal Year 2018-2019
  
- 4. Reports and Updates [5 min]**
  - a. Neighborhood Council Budget Advocates
    - i. Discussion and possible action to recommend two (2) Budget Representatives for the NC Budget Advocates <http://ncbala.com/responsibilities/>
  
- 5. Budget and Finance Business [50 min]**
  - a. Discussion and possible action to approve the minutes of the Budget and Finance Committee Meeting of [August 2018](#) - **Veronica motion; Jose second; 2 yes; 1 absent**
  - b. Discussion and possible action to recommend to the BHNC Board to approve the Monthly Expenditure Report (MER): [August 2018](#) - **Jose motion; Veronica second; 2 yes; 1 absent**
  - c. Discussion and update for storage unit for BHNC's assets
  - d. Discussion and possible action to recommend to the BHNC Board to approve AppleOne invoice up to \$115.50 for Minute Taker
    - i. Description: Invoice 01-4972289 dated 09/01/2018 for General Board meeting 08/22/2018 - **Jose motion; Veronica second; 2 yes; 1 absent**
  - e. Discussion and possible action to recommend to the BHNC Board to approve up to \$100.00 for Eco Friendly office items
    - i. Description: i.e. mugs and recycle bins - **Jose motion; Veronica second; 2 yes; 1 absent**
  - f. Discussion and possible action to recommend to the BHNC Board to approve up to \$200.00 for the Historic Preservation Overlay Zone (HPOZ) Brochures **[and Historic Preservation brochures]**
    - i. Description: Brochures for stakeholders with information on "What is HPOZ" - **Jose motiong; Veronica second - 2 yes; 1 absent**
  - g. Discussion and possible action to recommend to the BHNC Board to approve up to **[\$500.00]** ~~\$200.00~~ for the Halloween Event located at Hollenbeck Park on October 31, 2018
    - i. Outreach committee vote: 3 yes - 0 no - 0 abstain - **Jose motion; Veronica second; 2 yes; 1 absent**
  - h. Discussion and possible action to recommend to the BHNC Board to approve up to \$1,500.00 for the Halloween Event located at State Park on October 27, 2018
    - i. Outreach committee recommendation to lower from \$1,500.00 to \$500.00



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- ii. Outreach committee vote: 3 yes - 0 no - 0 abstain - **Veronica motion to support Outreach Committee's recommendation for up to \$500.00; Jose second; 2 yes; 1 absent**
  - i. Discussion and possible action to recommend to the BHNC Board to approve up to \$250.00 for ad in Mujeres Luchadoras ceremony dinner hosted by InnerCity Struggle
    - i. Outreach committee recommendation for \$250.00, but include a line about elections
    - ii. Outreach committee vote: 2 yes - 1 no - 0 abstain - **Jose motion; Veronica second; 2 yes; 1 absent [advise board of \$150.00 option]**
  - j. Discussion and possible action to recommend to the BHNC Board to approve up to \$200.00 for planter at La Casa del Mexicano community garden
    - i. Committee vote: 3 yes - 0 no - **Jose motion; Veronica second - 2 yes; 1 absent**
  - k. Discussion and possible action to recommend to the BHNC Board to fund up to \$400.00 to host four town hall voter education events
    - i. Description: BHNC would focus on four ballot measures most relevant to the community. Engage with local organizations, business, etc. to increase awareness of November ballot issues. Funding would go towards the purchase of refreshments and snacks. Town Hall info sessions would occur at all four areas and in partnership with the Neighborhood Committee's area officers and Outreach Committee
      - 1. Committee vote: 3 yes - 0 no - 0 abstain - **Jose motion; Veronica second; 2 yes; 1 absent**
  - l. Discussion and possible action to recommend the BHNC Board to fund up to \$1,700.00 to purchase informational cards to distribute with key BHNC elections timeline
    - i. Description: To help with engaging the community, this funding would go towards purchasing double sided informational cards
      - 1. Committee Vote: 3 yes - 0 no - 0 abstain - **Jose motion; Veronica second; 2 yes; 1 absent**
  - m. Discussion and possible action to recommend the BHNC Board to fund up to \$5,000.00 towards the cost of ~~online voting and~~ vote by mail for BHNC's April 2019 elections
    - i. Description: ~~Online voting and~~ vote by mail will increase voter turnout, in 2016 turnout was less than \$400.00
      - 1. Committee Vote: 3 yes - 0 no - 0 abstain - **Veronica motions to reject REC's motion due to Robertino's communication that due to funding vote by mail is not being offered for 2019 elections; Jose second; 2 yes; 1 absent**
  - n. Discussion and possible action to recommend to the BHNC Board to reallocate \$4,100.00 from the NPG fund to Rules and Election fund contingent on Rules and Election funding items 5f[k], 5g[l], and 5h[m]
    - i. Description: Rules and Election currently has \$3,000.00 allocated to their fund, which would require an additional \$4,100.00 through reallocation - **Jose motion to recommendation to decline reallocation request due to item 5m being rejected and no reallocation is needed to REC fund; Veronica second; 2 yes; 1 absent**
- 6. Discussion and Review of Neighborhood Purpose Grants: [21 min]**
- a. Discussion and possible action to create a recommendation for the BHNC Board of the Variety Boys & Girls Club Neighborhood Purpose Grant (NPG) up to \$1,500.00
    - i. Description: Variety Boys & Girls Club partnership with the annual Boyle Heights 5k Run & Munchkin Run and Health Fest - **Veronica motion; Jose second; 2 yes; 1 absent**
  - b. Discussion and possible action to create a recommendation for the BHNC Board of the Little Tokyo Service Center (LTSC) Neighborhood Purpose Grant (NPG) up to \$1,500.00



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- i. Description: Annual Assemblymember Miguel Santiago and Boyle Heights NC Turkey Giveaway
    - ii. Outreach committee recommendation to lower from \$1,500.00 to \$500.00
    - iii. Outreach committee vote: 3 yes - 0 no - 0 abstain - **Veronica motion up to \$1,000.00; Jose second; 2 yes; 1 absent**
  - c. Discussion and possible action to create a recommendation for the BHNC Board of the Little Tokyo Service Center (LTSC) Neighborhood Purpose Grant (NPG) up to \$1,500.00
    - i. Description: Annual Assemblymember Miguel Santiago Toy Giveaway
    - ii. Outreach committee recommendation to lower from \$1,500.00 to \$500.00
    - iii. Outreach committee vote: 3 yes - 0 no - 0 abstain - **Jose motion up to \$1,000.00; Jose second; 2 yes; 1 absent**
  - d. Discussion and possible action to create a recommendation for the BHNC Board of the Alma Family Services Neighborhood Purpose Grant (NPG) up to \$3,000.00
    - i. Description: Provide bi-weekly fitness classes to the whole community that will be open and benefit all through June 2019 - **Jose motion up to \$1,500.00; Veronica second; 2 yes; 1 absent**
- 7. Guidelines** **[5 min]**
  - a. Review of updated Neighborhood Council Funding [Program Policies and Guidelines](#): 2nd Ed; Dated 07/01/2018
    - i. Description: Office of The City Clerk has updated the Neighborhood Council Funding Program.
- 8. Adjournment** - **7:18 PM; Jose motion; Veronica second; 2 yes; 1 absent**