

DAISY CHAVEZ  
President

VERONICA  
POLANCO  
Vice President

KALIN BALCOMB  
Secretary

JOSE PELICO  
Treasurer

MAYRA CARRILLO  
Outreach & Events Chair

VACANT  
Planning & Land Use Officer

MARISOL MARQUEZ  
Community Seat

VIVIAN ESCALANTE  
Community Seat



Boyle Heights Neighborhood Council  
**Joint Executive Committee & General Board Meeting**  
**Benjamin Franklin Library**  
**2200 E. First Street, La CA 90033**  
**Thursday, July 19, 2018 at 6:15 PM**



**\*The Executive Committee sets the Agenda for the following General Board Meeting.\***

1. **Meeting to be called to order – 6:47 pm**
2. **Welcome and roll call: Daisy, Veronica, Jose, Mayra, Vivian**  
**Absent: Kalin, Sol**
3. **General Public Comment** (Limited to 2 minutes per speaker)
  - a. The public may provide comments to the board on non-agenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.

Officer Medina – SLO for area 4 and 3 of BHNC

- >Several car robberies but LAPD has been successful in catching several individuals
  - Older models Honda – 94 to 98 are easy to steal
- >Slew of business robberies by 2 individuals with weapons.
- >House robbery on 1100 block of Spence Street
- >August [31839@lapd.gov](mailto:31839@lapd.gov)
- >Marisol & Union Pacific; 14<sup>th</sup> Street, Lafranco, Marianna and Daily – homelessness encampments
- >601 Breed Street – a store constantly being tag, comment by Vivian.
- >2 garages on Boyle and Hollenbeck – comment by Mayra

\*Sargeant Alejandra Fiello with Vice for ABC history as to reduction of violence or increase.

\*Money to go to Olympic and Soto for Public Safety due to dangerous streets and high speeds. CD 14 has money. LAPD gave over a 30 citation last Thursday's on 7/12.

\*School on Soto and 8<sup>th</sup> Street, now have 2 cross-guards

\*Parking at Wyverwood – Parking is difficult

Jose – Mary wants to relate that Election Day is April 14, 2019

>Same as Lincoln Heights

-Census, lowest response for K-town and BH

- i. **Discussion and Possible Action to approve agenda items:**
  - a. **Community Spotlight [10-15 minutes]-** Presentation by Eastside Leads, a coalition of residents and local community organizations working together to create an inclusive community engagement process that demands equitable & accountable development policies for Eastside communities without displacement.
  - b. **Meeting to be called to order**
  - c. **Welcome and roll call**
  - d. **Pledge of Allegiance: Ask if each board, if ok with that. Bring up the words on the screen.**
  - e. **General Public Comment – Input disclaimer**
  - f. **Government Reports:**  
**Attendance roster to go up visually, we want to keep tabs on whose there.**
  - g. **Consent Calendar: Include 2 minute description of how this will work**
    1. Discussion and possible action to approve Monthly Expenditure Report (MER)

for June 2018. – move to budget.

2. Discussion and possible action to approve minutes from June 2018
3. Motion to recommend the BHNC Board approve payment to The Mailroom invoice:  
**Budget; 2 yes; 1 vacant**
  - i. 0555-BHNC dated 06/20/2018 in the amount of \$115.00
    - a. Description: Monthly maintenance of BHNC website for \$100/mo and web hosting fee of \$15/mo

4.

**h. Announcement of VACANCIES for the General Board [15 minutes]:**

- i. Two (2) open Community Seats available.
- ii. Two (2) open Area 1 & 4 Seats available. – **Create another page with all vacancies, including committee meetings.**  
**\*Announcement of Community Seat for Felipe Agredano to become available in August.**

**i. Discussion and possible action to elect one (2) Community Seats.**

- i. Description: To be eligible for a community seat, the seat is open to individual stakeholders who live, work, or own property in Boyle Heights. Must be 18 years or older. Board Members are expected to attend all General and Special Board Meetings. The BHNC shall advise the City government or any other level of government on matters concerning the general health, safety and welfare of the neighborhood. These matters could involve but are not limited to, community development, land use, transportation, education, services, public safety and environmental conditions.

**j. Discussion and possible action to elect one (1) Area 1 Seat.**

- i. Description: To be eligible for the Area 1 seat, individual stakeholders must live, work, or own property in Area 1 of Boyle Heights. Must be 18 years or older. Board Members are expected to attend all General, Special Board Meetings, and the Neighborhood Committee. The BHNC shall advise the City government or any other level of government on matters concerning the general health, safety and welfare of the neighborhood. These matters could involve but are not limited to, community development, land use, transportation, education, services, public safety and environmental conditions.

**k. Discussion to nominate and elect Executive Committee member for June 2018 – May 2019 term.(10 minutes)** Descriptions of seats available on BHNC bylaws [BHNC Bylaws](#)

- i. Nominations and election for Planning & Land Use Chair (chair of PLUC) -

**l. Executive Reports**

- i. President's Report:  
**>Census: Motion to discuss and take action of making a group an individual statement due by 8/7**
- ii. Vice President's Report:
  - a. Discussion/ Action to standardize back of agendas
  - b. Discussion/Action to make treasurer responsible for all translation request
  - c. Discussion/ Action to standardize sign-in sheet
  - d. Discussion/ Action to submit CIS requesting that the entire BH Plan draft be translated to Spanish
  - e. Discussion of importance of educating stakeholders
- iii. Treasurer's Report: **New Funding Policy as of 7.1.2018 – Go on website**
- iv. Secretary's Report: Move rosters to this spot

**m. Budget & Finance Committee Agenda Items (30 minutes)**

- i. Motion to recommend the BHNC Board approve up to \$4,070.00 on BHNC branding materials, requests of but not limited to the following: - **Budget; 2 yes; 1 vacant – Outreach 2 –yes, 0-no, 1 absent**

1. Two (2) table cloths with logo(s) up to \$400.00
2. Canopy with logo(s) up to \$1,000.00
3. Pop-up banner with logo(s) up to \$620.00

4. Two (2) poster size BHNC logos up to \$100.00
5. Grocery bags with logo(s) up to \$500.00
6. 3x3 stickers up to \$250.00
7. Cardstock flyer: who we are up to \$200.00
8. T-shirts up to \$500.00
9. Hats up to \$500.00

ii. Motion to recommend the BHNC Board approve up to \$1,130.00 on Outreach items for general outreach, requests of but not limited to the following: - Budget; 2 yes; 1 vacant/  
Outreach vote is 2–yes, 0-no, and 1-absent

1. Giant connect **four (4)** game up to \$500.00
2. Two (2) face painting kits up to \$500.00
3. Giant Jenga up to \$100.00
4. Sidewalk chalk up to \$30.00

iii. Motion to recommend the BHNC Board approve payment to Continental Interpreting for the following invoices: - Budget; 2 yes; 1 vacant  
I-13835 dated 05/09/2018 in the amount of \$356.25

1. Description: Service for BHNC Bylaws Meeting on 03/23/2018

2. I-14788 dated 07/03/2018 in the amount of \$250.00

1. Description: Service for BHNC General Board Meeting on 06/27/2018

\*\*\*\*\*Move to Consent Calendar

iv. Motion to recommend general board member(s) as Budget Representative(s) for the NC Budget Advocates and recommendation for a social media call to action for available positions <http://ncbala.com/responsibilities/> - Budget; Veronica second; 2 yes; 1 vacant

v. Motion to recommend the BHNC Board approve guidelines for Neighborhood Purpose Grants (NPG) for the BHNC - Jose motion; Veronica second; 2 yes; 1 vacant

1. Capping NPGs to \$500.00 per application and organization; with exception
2. Focus on boundaries within Boyle Heights
3. Take into consideration NPG applicants' involvement with the BHNC
4. Prioritize public institutions and NPGs that benefit the greater Boyle Heights community
5. Targeting varying demographics Promote mutual visibility and collaboration between NPG applicant and the BHNC
6. Submit NPG application at minimum 60 days prior to event date
7. Applicant presentation and/or representation encouraged at the Budget and Finance Committee

**n. Outreach Committee Agenda Items (15 minutes)**

- i. Update on Social Media platforms, followers
  1. Twitter account reactivated
  2. Facebook, **how many followers?**  
**Include table of followers per 3 major social media outlets**
- ii. Discussion/ Action on creating calendar of events for internal use to be shared to our contacts.
  1. Committee Recommendation [2 yes, 0 no, 1 absent]
- iii. Discussion/ Action on hosting a dance/fair for Seniors at the end of September – in collaboration with purposeful aging liason
  1. Committee Recommendation [2 yes, 0 no, 1 absent]

- iv. Discussion/ Action on hosting bi-monthly couponing classes, 2 months in the afternoon in effort to engage parents with school children that may not be able to attend evening meetings
  - 1. Committee Recommendation [2 yes, 0 no, 1 absent]
- v. Discussion/ Action to collaborate with LAPD to host fitness nights at the park promoting Healthy Communities and Increase Activation at the Parks
  - 1. Committee Recommendation [2 yes, 0 no, 1 absent]
- o. Neighborhood Committee Agenda Items (15 minutes)**
  - i. Discussion/ Action Council File Number: 18-0002-S79
    - 1. S 3036/ Keep Families Together Act/ Prohibit Separating Families at Border
    - 2. Committee Recommendation [3 yes, 0 no, 1 absent]
  - ii. Discussion/ Action to start the mapping of Cannabis shops in Boyle Heights
    - 1. There are only 4 legal shops in Boyle Heights
    - 2. Keep track of shops opening up and rate to better address community concerns
      - a. Committee Recommendation [3 yes, 0 no, 1 absent]
  - iii. Discussion/ Action to host meeting with Ramona Gardens
    - 1. Regarding orphan city status and LAC/USC expansion, as recommended via PLUC last meeting
    - 2. Invitees: Lincoln Heights NC, LA-32 NC, Eastside Leads, LAC/USC
    - 3. Saturday, August 4, 2018 Time and Location TBD
    - 4. Committee Recommendation [3 yes, 0 no, 1 absent]
- p. Planning and Land Use Agenda Items (30 minutes)**
  - i. Additional time sensitive actions for BHNC's PLUC
    - \*Invite CPAB recommendations for ABC licenses
- q. Transportation & Environment Committee Agenda Items (5-10 minutes)**
  - i. Discussion/ Action to approve recommendations resulting from the BH Plan roundtables from TEC committee specifically addressing sections 2.2.5 Wellness and Sustainability, Ch.3 Mobility and Connectivity, Ch.4 Public Realm and Open Space
    - 1. Committee Recommendation [2 yes, 0 no, 1 absent]
  - ii. Discussion/ Action to approve Boyle/ Whittier as the location for December Clean-Up
    - 1. Committee Recommendation [ 2 yes, 0 no, 1 absent]
  - iii. Discussion/ Action to have letter of support to keep public restrooms open in public parks [ 2 yes, 0 no, 1 absent]
  - iv. Discussion/ Action to participate on BH Walking Tour - Hike the next day [ 2 yes, 0 no, 1 absent]
  - v. Discussion/ Action to co-host a workshop on Climate-Smart Cities Los Angeles Resilience GIS tool on August 25, 2018 at BH Youth Tech Center from 10-1 pm (Saturday) [ 2 yes, 0 no, 1 absent]
- r. Ad Hocs Public Safety: Sol on one action item**
- s. Rules & Elections Committee Agenda Items**  
Additional time sensitive actions for BHNC Budget & Finance Committee  
\*Include info
- t. Ad Hoc Historical Society:**  
Announcement for Friday, 7/27 at 4:30-6:30 pm  
Purpose of this committee, work on mission and vision for this committee  
\*Call to action to join the committee  
\*Create FB event
- u. Updates/reports by NC Liaisons to City Departments**
  - i. Budget Representatives – Jose Pelico – Move to the Budget Committee
  - ii. City Attorney Liaison – Carlos Montes – Move to Rules and Elections
  - iii. Public Works Liaison – Alessandro Negrete – Move to TEC
  - iv. Homelessness Liaison – Daisy Chavez - Move to Outreach

- v. Animal Services Liaison – Drew Brauer – Neighborhood Committee
- vi. Sustainability Alliance Representative – Alessandro Negrete – Move to TEC
- vi. Los Angeles Neighborhood Council Coalition (LANCC) Representative –
- vii. ARC – Move to TEC
- viii. PlanCheckNC Liaison – Jason Gallegos – Move to PLUC
- ix. DWP MOU Oversight Committee Representative – VACANT - PLUC
- x. DWP Advocacy Committee Representative - PLUC
- xi. Film Liaison – VACANT - PLUC
- xii. Purposeful Aging Liaison – Vivian Escalante – Outreach
- xiii. Grievance Panel Liaison – Hector Huerdo – Move to Rules and Elcetions
- xiv. Neighborhood Council Emergency Preparedness Alliance Representative – Sol – Neighborhood

**v. Announcements**

- i. Shower of Hope ongoing on Sundays at 11-2 pm – July 28 moving to Saturdays from 2-5 pm and ends on August 12. Starting in September, LAC USC will take over.
- ii. Summer Night Lights at the Park on 7/27 at Hazard Park – 7 pm to 11 pm
- iii. Wellness Center – 8/11, BHNC will table 9-12 pm
- iv. PUENTE Community Festival – Tabling for a community resource fair
- v. August 18, Clean Up
- iii. Next GBM
- iv NC Congress

w. Motion to approve the agenda Daisy motions and Vero 2nds, vote, 5 –yes, 0-no, 2 absent, 1 - vacant

**4. Announcements**

- i. Sweeping Saturdays - 7/21 from 9-12 pm
- ii. Shower of Hope on Sunday, July 22 from 10:30-2 pm
- ii. Next General Board Meeting is on August 22, 2018
- iii. NC COngrees

**5. Adjournment at 7:58 pm**

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**THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment (DONE), City Hall, 200 North Spring Street, Ste. 2005. Los Angeles, California 90012, TELEPHONE: (213) 978-1551, FAX: (213) 978-1751, E- MAIL: NCSUPPORT@LACITY.ORG, www.EmpowerLA.org

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the Board President at [president@bhnc.net](mailto:president@bhnc.net).

**PUBLIC RECORDING OF MEETINGS** – In compliance with California Government Code 54953.5(a) – 6 & Article VIII (1) (c) of the BHNC Bylaws, and for open transparency. The proceedings may be photographed, video or audio recorded, and published/distributed by those in attendance. Recordings made by BHNC Board Members, must be retained for a period of no less than 6 months and be made available to the public upon request.

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the BHNC's process for board action, reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the BHNC Bylaws available at [www.bhnc.net](http://www.bhnc.net) at EmpowerLA.org.

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar el concilio vecinal 3 dias (72

horas) antes del evento. Favor de comunicarse con nuestra tesoro por correo electrónico: [budget@bhnc.net](mailto:budget@bhnc.net).

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