



Jose Orozco Pelico Jason Gallegos Veronica Polanco
Treasurer Board Member Board Member



Boyle Heights Neighborhood Council Budget and Finance Committee Meeting Regular Meeting Agenda

Robert L. Stevenson Library 803 Spence St, Los Angeles, CA 90023
May 15th, 2018 at 6:15 PM

- 1. Welcome, Roll Call** **[1 min]**
 - a. Notice to interested parties for a seat on the Budget and Finance Committee
 - i. Four available positions

- 2. General Public Comment** **[5 min]**

Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. This agenda item will last a total of 5 minutes and no individual speaker will be allowed more than one minutes.

- 3. Review of Budget** **[5 min]**
 - a. Discussion and review of current budget for Fiscal Year 2017-2018
 - b. Discussion and possible action to create the budget for Fiscal Year 2018-2019

- 4. Budget and Finance Business** **[15 min]**
 - a. Discussion and possible action to approve the minutes of the Budget and Finance Committee Meeting of April 17th, 2018
 - b. Discussion and possible action to recommend to the BHNC Board to approve the Monthly Expenditure Report (MER):
 - i. [April 2018](#)
 - c. Discussion and action to complete inventory of BHNC's assets
 - d. Discussion and action to select a storage unit for BHNC's assets
 - e. Outstanding Items:
 - i. Credit card receipt(s) for the BHNC funding card
 - f. Discussion and possible action to recommend to the BHNC Board to approve payment to Continental Interpreting for the following invoices:
 - i. I-13835 dated 05/09/2018 in the amount of \$356.25
 1. Description: Service for BHNC Bylaws Meeting on 03/23/2018 6:30 PM - 8:30 PM
 - ii. I-13836 dated 05/09/2017 in the amount of \$356.25
 1. Description: Service for BHNC General Meeting on 03/28/2018 6:15 PM - 9:15 PM
 - iii. I-13837 dated 05/09/2017 in the amount of \$250.00
 1. Description: Service for BHNC General Meeting on 04/25/2018 6:00 PM - 9:00 PM
 - g. Discussion and possible action to approve spending up to \$7,000.00 to replenish outreach items to engage stakeholders
 - i. Description: This amount far exceeds what remains in the treasury but ensures that we have authority to drain our account

- 5. Reports and Updates** **[10 min]**
 - a. Neighborhood Council Budget Advocates
 - i. [White Paper Recommendations; Issue 1; Volume No. 8; March 2018](#)
 - ii. Discussion and possible action for CIS on Council File: 18-0600
 - b. Neighborhood Council Funding Equity Group
 - i. Summary of meetings



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ii. Future Meetings: 05/17/2018

6. **Discussion and Review of Neighborhood Purpose Grants:** **[5 min]**
 - a. Discussion and possible action to create a recommendation for the BHNC Board of the Girls Today Women Tomorrow Neighborhood Purpose Grant (NPG) up to \$3,000.00
 - i. Description: Support to beautify public property Via Verde that is available and open to all
 - b. Discussion and possible action to create a recommendation for the BHNC Board of the Social Model Neighborhood Purpose Grant (NPG) up to \$2,000.00
 - i. Description: Support to beautify public property Blueberry Hill that is available and open to all
 - c. Discussion and possible action to create a recommendation for the BHNC Board of the Lot to Spot Neighborhood Purpose Grant (NPG) up to \$2,000.00
 - i. Description: Support to beautify public property under 4th St bridge that is available and open to all

7. **Guidelines** **[20 min]**
 - a. Review of Neighborhood Council Funding [Program Policies and Guidelines](#): 1st Ed; Dated 2/1/18
 - i. Description: Office of The City Clerk has updated the Neighborhood Council Funding Program
 - b. Discussion and possible action to create guidelines for Neighborhood Purpose Grants (NPG) Community Improvement Projects (CIPS) for the Boyle Heights Neighborhood Council

8. **Website**
 - a. Review and update BHNC's Budget and Finance section on website **[5 min]**

9. **Adjournment**



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PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to fill out a "Speaker Card" to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Committee.

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