



Jose Orozco Pelico Jason Gallegos Veronica Polanco
Treasurer Board Member Board Member



**Boyle Heights Neighborhood Council
Budget and Finance Committee Meeting
Regular Meeting Agenda - **REVISED****

Robert L. Stevenson Library 803 Spence St, Los Angeles, CA 90023
February 20, 2018 at 6:15 PM

i. Welcome, Roll Call and Introduction of New Treasurer [5 min]

ii. General Public Comment [5 min]

Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. This agenda item will last a total of 5 minutes and no individual speaker will be allowed more than one minutes.

iii. Budget and Finance Business [20 min]

- (a) Notice to interested parties for a seat on the Budget and Finance Committee
 - (i) Four available positions
- (b) Discussion & Possible Action to Approve the Minutes of the Budget and Finance Committee Meeting of January 3, 2018
- (c) Discussion and Possible Action to recommend to the BHNC Board to approve the Monthly Expenditure Reports (MERs) for
 - (i) September 2017
 - (ii) October 2017
 - (iii) January 2018
- (d) Outstanding Items:
 - (1) Credit card receipt(s) for the BHNC funding card
 - a) None
 - (2) Invoices
 - a) Operational expenses of interpretation services

iv. Reports and Updates [7 min]

- (a) Neighborhood Council Budget Advocates
 - (i) Regional Budget Day held on 01/20/2017
 - (ii) Summary Early White Paper Recommendations
 - (iii) Budget Advocate's Stakeholder Satisfaction Survey www.ncbala.com
- (b) Neighborhood Council Funding Equity Group
 - (i) Summary of meeting on 1/31/2018 and 02/15/2018
 - (ii) Future Meetings:
 - (1) Tuesday February 27th, and Wednesday March 14th

v. Discussion and Review of Neighborhood Purpose Grants: [7 min]

- (a) Current:
 - (i) Discussion and Possible Action to recommend to the BHNC Board the approval of the InnerCity Struggle Neighborhood Purpose Grant (NPG) up to \$1,000.00
 - (1) The purpose of the grant funds will be to secure lodging and transportation for a youth college tour to the Bay area of California www.innercitystruggle.org
- (b) Previous:
 - (i) Discussion and possible action to recommend to the BHNC Board the approval of the Color <Coded> Trade & Row Corp. Neighborhood Purpose Grant (NPG) up to \$2,000.00
 - (1) The purpose of the grant funds will be to host a second annual series of technology workshops held Spring 2017 www.colorcoded.la



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(2) Previously presented and approved by the General Board on 12/07/2016; Fiscal year 2016-2017

vi. Discussion and Review of BHNC Funding Requests **[13 min]**

Discussion and possible action to recommend to the BHNC Board the purchase of the following:

- (a) Operational Cost: Equipment
 - (i) Tabletop Microphones: 5 for \$250
 - (ii) Large Countdown Clock: 1 for \$90
 - (iii) Graphic Designer: \$500
 - (iv) Enlarged Poster of BHNC District Map: up to \$90
 - (v) Enlarged Poster of Senior Lead Officer (SLO) Map: up to \$90
- (b) Outreach
 - (i) Casa 0101 Event: \$2,000
 - (1) The Boyle Heights Neighborhood Council would purchase all the seats for the night of March 30 for a community night.
 - (ii) Increase visibility at libraries
 - (1) Benjamin Franklin Library: \$2,000
 - a) Create and sustain a permanent presence in the library targeting the 14,000 individuals utilizing it on a monthly basis. Create targeted programming for: adults, teens, and children bringing visibility to the Neighborhood Council and identify/foster community leaders.
 - (2) Malabar Library: \$2,000
 - a) Create and sustain a permanent presence in the library targeting the 12,000 individuals utilizing it on a monthly basis. Create targeted programming for: adults, teens, and children bringing visibility to the Neighborhood Council and identify/foster community leaders.
 - (3) Robert L Stevenson Library: \$2,000
 - a) Create and sustain a permanent presence in the library targeting individuals utilizing it on a monthly basis. Create targeted programming for: adults, teens, and children bringing visibility to the Neighborhood Council and identify/foster community leaders.

vii. Meeting Date, Time and Location **[7 Min]**

- (a) Discussion and possible action to establish the Regular Meeting date, time and location of the BHNC Budget and Finance Committee. The Regular Meeting date, time, and location will be set to Budget and Finance Committee.

viii. Guidelines **[10 min]**

- (a) Review of Neighborhood Council Funding Program Policies and Guidelines: 1st Ed; Dated 2/1/18
 - (i) Description: Office of The City Clerk has updated the Neighborhood Council Funding Program
- (b) Discussion and Possible Action to recommend to the BHNC Board to approve the proposed guidelines for Neighborhood Purpose Grants (NPG) and proposed guidelines for Community Improvement Projects for the Community of the Boyle Heights Neighborhood Council.

ix. Review of Budget **[14 min]**

- (a) Discussion and Review of previously submitted Neighborhood Purpose Grants for fiscal year 2017-2018
- (b) Discussion and Possible Action to recommend to the BHNC Board to approve the Revised 2017-2018 Budget Allocation.



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- (c) Discussion and possible action to recommend to the BHNC Board to approve the Preliminary Budget for fiscal year 2018-2019.

x. Announcements

[1 min]

- (a) Next BHNC Budget Committee: TBD
(b) BHNC Board Meeting: February 28, 6:15 pm at Boyle Heights City Hall

xi. Adjournment

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