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Community Seat

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Community Seat

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Community Seat

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Community Seat

VERONICA POLANCO  
Community Seat

VACANT  
Community Seat

JOSE MATA  
Community Interest Seat



**Boyle Heights Neighborhood Council  
Board Retreat  
LOCATION: TO BE CONFIRMED  
Thursday, February 1, 2018 at 6:15 PM**

1. **Meeting to be called to order**
2. **Welcome and roll call**
3. **General Public Comment (Limited to 2 minutes per speaker)**
  - a. The public may provide comments to the board on non-agenda items within the Neighborhood Council’s subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting.
4. **Review of Boyle Heights NC 2017 -2018 Strategic Plan**
  - a. Review goals, identify areas of opportunity, challenges and strengths.
5. **Review of Board Basic & Effectiveness**
  - a. Purpose of NCs, role in the community and City Hall. A review of our role in Boyle Heights and at the city.
  - b. Review required trainings from all board members, including: Funding, Ethics, and Code of Conduct.
6. **Review of the City’s Legislative Process and role of the Community Impact Statement (CIS)**
  - a. Discuss how the city’s legislative process works, including an understanding of the Council File management system and how legislation proceeds through committees to the council floor (or not) will be reviewed.
  - b. Community Impact Statements (CIS): What is a CIS? How does it help anyone? Who can start the process? We will discuss the basics from initiating a Community Impact Statement to the submittal, and follow up. We will review the steps involved and the long term benefits.
7. **Review of Working Committees and their impact on BHNC**
  - a. The role of committees in Board operations, subject areas for committees, committees as vehicles for outreach and dialog, and practical mechanics of running a committee.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Benjamin Franklin Library 2200 East First Street, LA, 90033 and at BHNC.NET our website, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@bhnc.net. The Boyle Heights Neighborhood Council will hold its regular General Board meetings on the fourth Wednesday of every month and its Executive Committee meetings on the third Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The Boyle Heights Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Boyle Heights Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council go to BHNC.net. **BHNC local office: 2130 East First Street, Suite 110, Los Angeles, CA 90033.**



Review on tips on how make your committee effective, share best practices, and build your committee into a community resource. When the Board approves your recommendation, your committee becomes a working team to carry it out.

- b. Review the purpose and benefits of ad-hoc committees and its role on the board.
8. **Maximizing community engagement in Boyle Heights**
  - a. Making in an impact in the community, role of outreach by the board, and continuing our advocacy efforts. Review final thoughts.
9. **Adjournment**

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**City of Los Angeles, California**

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