

## BHNC Rules & Elections Committee: Proposed Bylaws Amendments – Attachment E2 – BHNC Bylaws Article VII Sec. 3

### Language:

[ v2015 ]

### Section 3: Committee Creation and Authorization

A. **Committee Structure** - Unless specifically stated in other parts of these bylaws, committee members shall be appointed by the Committee Chair. Committee membership shall be open to all Stakeholders, and all committees shall have a minimum of three (3) members.

B. **Reports** - The Chairs shall provide regular reports on committee matters to the Vice President for presentation to the Board and Stakeholders.

C. **Committee Meetings** – Committee meetings are subject to and shall be conducted in accordance with the dictates of the Brown Act. Minutes shall be taken at every Committee meeting.

D. **Removal of Committee Members** – Committee chairs and members may be removed in the same manner in which they were appointed.

### Rules & Elections Committee Recommended Amendments:

[2017-03-02]

### Section 3: Committee Creation and Authorization

#### 1. Committee Structure -

- (a) Unless specifically stated in other parts of these bylaws, committee members shall be appointed by the Committee Chair;
- (b) Unless specified in Article VII (Committees and their Duties), Committee membership shall be open to all Stakeholders, including non-BHNC Stakeholders;
- (c) All committees shall have a minimum of three (3) members.

#### 2. Reports -

- (a) The Chairs shall provide regular reports on committee matters to the Vice President for presentation to the Board and Stakeholders;
- (b) Reports will be saved for yearly self-assessment (see Article XIV, Section 3).

#### 3. Committee Meetings –

- (a) Committee meetings are subject to and shall be conducted in accordance with Article VIII of these bylaws and the dictates of the Brown Act;
- (b) Minutes and attendance, shall be taken at every Committee meeting.

#### 4. Removal of Committee Members –

- (a) Unless specifically stated in other parts of these bylaws, committee chairs and members may be removed in the same manner in which they were appointed. by the committee chair for the following reasons:
  - i. Absences – Unless specified in the committee duties (Article VII, Section 1 & Section 2), or specified as a committee standing rule, committees will duplicate the guidelines set forth in Article V, Section 7 and apply them to the committee;
  - ii. Resignation – Any Committee Member, other than the Chair, may resign by submitting a written resignation to the committee chair. The Committee Chair does not have to take action to accept resignations;
  - iii. Violation of Article XIV, Compliance, where applicable to Stakeholders.
- (b) Unless specifically stated in other parts of these bylaws, Committee Chairs may be removed for the following reasons:
  - i. Absences – Unless specified in Article VII, Section 1 & Section 2, committees will follow the guidelines set forth in Article V, Section 7 regarding Board absences;
  - ii. Resignation – Any Committee Chair may resign by submitting a written resignation to the Vice President and Secretary. The Vice President and Secretary do not have to take action to accept resignations; Committee Chair resignation;
  - iii. Violation of Article XIV, Compliance;
  - iv. Petition – As governed by Article V, Section 9.
  - v. Violation of Article VII, Section 1. Failure to meet Standing Committee minimum requirements.
- (c) Committee Chair removal disbands committee appointments;