

BOYLE HEIGHTS NEIGHBORHOOD COUNCIL BYLAWS

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Article I NAME

The name of this organization shall be the Boyle Heights Neighborhood Council (BHNC).

Article II PURPOSE

The purpose of the BHNC shall be to promote a more vibrant community in the Boyle Heights neighborhood by establishing an open line of communication between the BHNC, the government and other neighborhoods.

In addition, the BHNC shall:

1. Develop a sense of personal pride and responsibility in the Stakeholders for both their neighborhood and their City, fostering a sense of community
2. Assist the City and the Boyle Heights neighborhood in finding solutions to common problems.
3. Provide an open process by which all Stakeholders of the BHNC may involve themselves in the affairs of the community.
4. Educate Stakeholders so they can make informed decisions about the quality and condition of their community.
5. Recruit Board Officers that reflect the diversity of the community.
6. Inform the City government of the community's priorities, make recommendations on the City budget, and provide input to the Stakeholders on the efficiency and effectiveness of the government's delivery of services.

Article III BOUNDARIES

Section 1: Boundary Description - The boundaries of the BHNC shall follow the traditional boundaries for the Boyle Heights Community Plan as set forth in the City of Los Angeles Planning and Land Use Map for Boyle Heights. These traditional boundaries are approximately described as Marengo Boulevard to the North, Indiana Street to the East, 26th Street to the South and the Los Angeles River to the West. (See map – Attachment A)

Section 2: Internal Boundaries

1. Area 1 (NW Unit) For boundary – see ATTACHMENT A
2. Area 2 (NE Unit) For boundary – see ATTACHMENT A
3. Area 3 (SE Unit) For boundary – see ATTACHMENT A
4. Area 4 (SW Unit) For boundary – see ATTACHMENT A

Article IV STAKEHOLDER

BHNC Stakeholders are defined as individuals who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council’s boundaries and who may be in a community organization such as, but not limited to, educational, non-profit and/or religious organizations.

Article V GOVERNING BOARD

Section 1: Composition - The Governing Body of the BHNC shall be the BHNC Board of Directors (“Board”). The BHNC Board is comprised of nineteen (19) members, who shall be elected from and by the Stakeholders of the BHNC as follows:

- A. Four (4) Area Seats, one from each Area as defined in Attachment A
- B. Fourteen (14) Community Seats
- C. One (1) Community Interest Seat

The Board of Officers, to the extent possible, shall reflect the diversity of BHNC Stakeholders. Accordingly, no single Stakeholder group shall comprise a majority of the BHNC Board unless extenuating circumstances are warranted and approval is granted by the Department of Neighborhood Empowerment (Department).

Section 2: Quorum - A minimum of ten (10) Board Members shall be required at Board meetings for a quorum to be established.

Section 3: Official Actions - A simple majority vote by the board members present and voting, including abstentions, which act as a “yes” vote, at a meeting at which there is a quorum shall be required to take official action, unless specified otherwise in these Bylaws.

Section 4: Terms and Term Limits - The term for a Board Officer shall be two (2) years. There shall be no term limits for serving as a BHNC Board Member. Board Members shall remain in office until a new Board is seated.

Section 5: Duties and Powers

- A. The primary duties of the Board shall be to govern the BHNC and to carry out its objectives. The Board shall establish policies and positions of the BHNC at its meetings. No individual member of the Board (except for the President) shall speak for the Board or otherwise publicly represent a Board position unless delegated to do so by the President.
- B. The BHNC shall advise the City government or any other level of government on matters concerning the general health, safety and welfare of the neighborhood. These matters could involve but are not limited to, community development, land use, transportation, education, services, public safety and environmental conditions.
- C. Every Board Member shall participate in the BHNC’s outreach activities.
- D. The BHNC shall cooperate with other Neighborhood Councils on issues that might be of general concern and participate in the citywide Congress of Neighborhood Councils.
- E. Board Members are expected to attend all Board meetings.
- F. The BHNC will encourage all Stakeholders to participate in its activities and will not discriminate against individuals or groups on the basis of race, religion, color, creed, national origin, ancestry, sex,

sexual orientation, age, disability, marital status, income, citizenship status or political affiliation. Any Stakeholder within the BHNC boundaries who is 18 (eighteen) years or older may complete a BHNC registration form and become a BHNC Voting Member.

G. Neither the BHNC nor any Officer purporting to speak for it shall endorse any candidate for public office or any political party. Membership rosters of the BHNC shall not be used for political, commercial, or any other activity not directly related to the BHNC.

H. Area Board Members will actively outreach and maintain lines of communication with Stakeholder groups and individuals within their area and shall serve on the Neighborhood Committee.

Section 6: Vacancies

A. If all Board seats are not filled after the general election, they shall be filled by the majority vote of the other Board Members.

B. Board seats vacated before the natural expiration for their term shall be filled by a majority vote of the remaining Board Members.

Section 7: Absences - Absence from three (3) consecutive meetings or four (4) Board meetings during a twelve (12) month period shall be deemed a failure to consistently attend. When a Board Member reaches this limit, they shall automatically be considered to have resigned and removal shall not require Board action.

Each Board Member absence shall be recorded in the BHNC's meeting minutes or other manner of BHNC record keeping, and that, upon missing the required number of Board meetings for removal, the BHNC Presiding Officer shall provide notice to that Board Officer that their seat has been declared vacant. Any meeting of the BHNC Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance.

Section 8: Censure - The BHNC can take action to publicly reprimand a Board Member for actions conducted in the course of BHNC business by censuring the Board Member at a posted Board meeting. Censures shall be placed on the agenda for discussion and action.

Section 9: Removal - A Board Member may be removed from the Board for good cause, including, but not limited to, disruptive conduct; interfering with BHNC business; violations of the Bylaws, Operating Procedures or Code of Conduct.

The BHNC shall consult with the Office of the City Attorney throughout any Board removal process. Board Members may be removed in the following ways:

A. Petition by Stakeholders— A Board Member may be removed from office by the submission of a written petition to the Secretary, which includes: i) the identity of the Board Member to be removed, ii) a description, in detail, of the reason for removal, and iii) the valid signatures of two hundred (200) Voting Members.

1. Upon receipt of a written petition for removal, the Secretary shall cause the matter to be placed on the agenda for a vote of the Board at the next regular BHNC meeting.

2. Removal of the identified Board Member requires a two-thirds (2/3) majority of the filled Board seats.

3. The Board Member who is the subject of the removal action shall have the right to deliver to the other Board Members a written statement about the matter and/or to speak at the Board meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on

the matter.

B. Petition by Board - A Board Member may be removed from the Board following another Board Member's submission to the Board of a petition which includes: i) the identity of the Board Member to be removed, ii) states the reason for removal by identifying the violation of the internal rules or procedures and specifies the conduct of the person, and iii) contains the signatures of at least five (5) Board Members.

1. The petition shall be delivered simultaneously to all Board Members and the matter placed on the agenda and scheduled for a vote at the next regular Board Meeting.
2. Removal of the identified Board Member requires a two-thirds (2/3) majority of the filled Board seats.
3. The Board Member who is the subject of the removal action shall have the right to deliver to Board Members a written statement about the matter and/or to speak at the Board Meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.
4. If the vote for removal is affirmative, the position shall immediately be deemed vacant. It shall be filled via the BHNC's vacancy clause.

Section 10: Resignation - Any Board Member may resign by submitting a written resignation to the Secretary. The Board does not have to take action to accept resignations.

Section 11: Community Outreach - The BHNC shall direct that a system of outreach be instituted to inform Stakeholders as to the existence and activities of the BHNC, including its Board elections, and to encourage all Stakeholders to seek leadership positions within the BHNC.

The BHNC shall maintain a website presence to disseminate information to Boyle Heights Stakeholders and others interested in the BHNC.

Article VI OFFICERS

Section 1: Executive Officers of the Board - There shall be six (6) Executive Officers of the BHNC: President, Vice President, Secretary, Treasurer, Outreach & Special Events Officer, and Planning and Land Use Officer. Executive Officers are expected to attend all BHNC Board and Executive Committee meetings.

Section 2: Duties and Powers

A. President:

1. Chairs the Board and Executive Committee meetings.
2. Sets agenda for Executive Committee meetings.
3. Appoints chairs of the Ad Hoc Committees.
4. Acts as chief liaison with Los Angeles City and other government agencies.
5. Has final approval of all BHNC correspondence.
6. Is an ex-officio member of all BHNC committees

B. Vice President:

1. Presides and performs duties in the absence of the President.
2. Has oversight over all BHNC committees and will compile monthly committee activity summaries for review by the BHNC Board and Stakeholders.
3. Acts as chief liaison with other Neighborhood Councils.
4. Oversees Board Member compliance with all government training requirements.
5. Serves as Chair of the Neighborhood Committee.

C. Secretary:

1. Receives materials and compiles agendas for Board and Executive Committee meetings with approval of the President.
2. Responsible for recording minutes of both Executive Committee and Board meetings and presenting the minutes for approval at the next posted meeting.
3. Maintains BHNC permanent records and assures their availability to Stakeholders upon request.
4. Responsible for ensuring that Board and Executive Committee meeting notices are posted in a timely manner and distributing them to the BHNC Board and the Department.
5. Receives and distributes all mail correspondence.

D. Treasurer:

1. Responsible for overseeing the BHNC finances.
2. Requests disbursements from the Department with appropriate documentation.
3. Prepares monthly budget updates and reports of receipts, expenditures, and balances for approval by the BHNC Board at its monthly meeting.
4. Maintains the records of the BHNC's finances and books of accounts and perform other duties in accordance with the BHNC's Financial Accountability Plan (see Article IX) and the Department's policies and procedures.
5. Chairs the Budget Committee.

E. Outreach and Special Events Officer:

1. Publicizes BHNC meetings, special events, and other BHNC activities.
2. Develops and supervises an on-going outreach plan and coordinates efforts to ensure participation by community Stakeholders.
3. Reports outreach activities and recommendations to the Board at the monthly BHNC Board meetings.
4. Chairs the Outreach Committee.
5. Responsible for maintaining the BHNC website and BHNC mailing list.
6. Organizes all BHNC Special Events.

F. Planning and Land Use Officer:

1. Chairs the Planning and Land Use Committee
2. Represents the BHNC Board's positions at Area Planning, Zoning, and other Los Angeles city land use meetings.
3. Selects land use items for Committee and Board review.

Section 3: Selection of Officers – Officer positions are selected by the Board at the first meeting after being seated. Until the next BHNC scheduled elections, the Executive and Area Officers of the BHNC shall be selected by a majority vote of the Board Members in attendance at a noticed Board meeting. The selected Officers shall continue their term until subsequent Officers are seated following the next BHNC elections.

Section 4: Officer Terms - The term for an Executive Officer shall be one (1) year. No person shall serve more than two (2) consecutive terms as the same Executive Officer. A Board Officer selected by the Board to fill a vacant Executive Officer seat shall not have this partial term count towards their two (2) term time of service. The selected Officers may be removed by a two-thirds (2/3) vote of the entire seated Board.

Article VII COMMITTEES AND THEIR DUTIES

Section 1: Standing - Standing Committees must meet at least every two (2) months. The Standing Committees of the BHNC shall be:

A. Executive Committee

1. Consists of eight (8) Officers, including the President, Vice-President, Secretary, Treasurer, and four (4) Community Officers who shall be elected by the thirteen (13) Community and Area Officers plus the Outreach Officer and the Land Use Chair, at the first Board of Directors meeting following a general election. The Executive Committee shall meet at least monthly.
2. Chaired by President.
3. Sets agenda for Board meetings. The Executive Committee shall not discuss the merits of proposed agenda items and may refer items to a committee for vetting before being placed on a Board agenda.
4. Can veto Ad Hoc Committee Chair appointments.

B. Planning and Land Use (PLUC)

1. Consists of six (6) persons plus the elected Chair. The PLUC members shall be elected from BHNC non-Executive Officers and Stakeholders by a majority of the entire Board from a list of candidates who have formally communicated to the Board their desire to serve on the PLUC. No more than two (2) Board Officers (plus the Chair) may serve on this committee simultaneously. The Board shall, within thirty (30) days after beginning their term, hold a Board meeting and elect all six (6) PLUC members. A PLUC member, other than the Chair, may be removed from service by a majority of the full Board. Vacancies shall be filled in the same manner that committee members were originally elected.
2. Reviews, takes public input, reports on and makes recommendations of actions to the Board on any land use and planning issues affecting the community.
3. Recommendations to the Board of Directors shall be in the form of a written report, which shall include a project description, pros & cons, a summary of community input and any PLUC findings.

C. Neighborhood

1. Consists of, at a minimum, the (4) Area Members currently serving on the BHNC Board of Directors, plus the Chair. Non-Member Stakeholders representing other neighborhoods or neighborhood interests may then be added at the discretion of a majority of the Neighborhood Committee.
2. Chaired by the Vice President.
3. Promotes greater awareness of available City resources and services and act as a conduit between the BHNC Board and Boyle Heights neighborhoods, assisting in community outreach, and bringing neighborhood issues to the attention of the Board.

D. Outreach and Special Events

1. Chaired by Outreach & Special Events Officer.
2. Develops an outreach plan for Board approval, and coordinate efforts to ensure BHNC presence in the community and maximum participation of Stakeholders in BHNC meetings and community activities.
3. The outreach plan may include, for example, the creation of flyers, postcards, pamphlets and other related materials. It may also include e-mail blasts to various organizations including a regularly scheduled e-blast to local government officials and to the Chamber of Commerce, Neighborhood Watch, Home Owners' Association and other local organizations as determined by the Board.

E. Budget and Finance

1. Chaired by Treasurer.

2. Oversees and administers all BHNC financial matters, including a system of financial accountability as required by the Department and the City of Los Angeles. Creates and proposes annual budget for Board approval.

F. Rules and Elections

1. Chaired by Community Officer as nominated by the Executive Committee, subject to approval of the Board.
2. Organizes and executes elections. Proposes Election Procedures, Standing Rules, and bylaws amendments to the Board for approval. Holds grievance hearings and makes findings and recommendations to the Board.

G. Transportation and Environment

1. Chaired by Community Officer as nominated by the Executive Committee, subject to approval of the Board.
2. Reviews, takes public input, reports on and makes recommendations of actions to the Board on any transportation, street safety and environmental issues affecting the community.

Section 2: Ad Hoc - Ad Hoc committees may be created by a majority vote of the Executive Committee which shall also approve the committee’s Mission Statement. The committee shall have a termination date of no longer than one (1) year following its creation or the seating of a newly elected Board. Ad Hoc committee chairs shall be appointed by the President, but may be vetoed by the Board. Ad hoc committees that include non-board member stakeholders shall be agendized, noticed, and conducted in keeping with the Brown Act.

Section 3: Committee Creation and Authorization

- A. Committee Structure** - Unless specifically stated in other parts of these bylaws, committee members shall be appointed by the Committee Chair. Committee membership shall be open to all Stakeholders, and all committees shall have a minimum of three (3) members.
- B. Reports** - The Chairs shall provide regular reports on committee matters to the Vice President for presentation to the Board and Stakeholders.
- C. Committee Meetings** – Committee meetings are subject to and shall be conducted in accordance with the dictates of the Brown Act. Minutes shall be taken at every Committee meeting.
- D. Removal of Committee Members** – Committee chairs and members may be removed in the same manner in which they were appointed.

Article VIII MEETINGS

All meetings, as defined by the Ralph M. Brown Act (*California Government Code Section 54950.5 et seq.*), shall be noticed and conducted in accordance with the Act and all other applicable laws and governmental policy. All BHNC meetings shall be open to the public.

Section 1: Meeting Time and Place - All meetings shall be held within the BHNC boundaries at a location, date and time set by the Board. A calendar of regular meetings shall be established by the Board at its first regular meeting of each calendar year. Translation in English, Spanish, and other languages will be made available at all meetings with a prior seventy-two (72) hour request.

- A. Regular Meetings** - Regular BHNC meetings shall be held at least bi-monthly and may be held more frequently as determined by the Board. Prior to any action by the Board, there shall be a period of public comment. The Chair shall determine the length and format of the period as

appropriate.

- B. **Special Meetings** - The President or a majority of the Executive Committee shall be allowed to call a Special Meeting as needed. A Special Meeting may be called with twenty-four (24) hours notice and posting of the agenda.

Section 2: Agenda Setting - BHNC Board meeting agendas shall be set by a majority vote of the Executive Committee. The Executive Committee shall create a policy of agenda item submission. Committee agendas shall be set by the Committee chairs.

Minutes shall be recorded at all Board and committee meetings and shall be presented at the next meeting for approval. Until approval, all minutes shall contain a "draft" watermark. Approved minutes shall be submitted to the Secretary.

Section 3: Notifications/Postings - Notice of a regular Board or Committee meeting shall be a minimum of three (3) days (72 hours) in advance of the meeting and at least one (1) day (24 hours) in advance of a Special meeting. At a minimum, meeting notices shall be posted in compliance with the Ralph M. Brown Act and in compliance with City of Los Angeles Neighborhood Council posting policy. An updated listing of the Neighborhood Council's physical posting location/s shall be kept on file with the Neighborhood Council.

Section 4: Reconsideration - The BHNC shall follow the Robert's Rules of Order procedures for reconsideration.

Article IX FINANCES

A. The Board shall review its fiscal budget and make adjustments as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum funding allocation requirements.

B. The Board shall adhere to all rules and regulations promulgated by appropriate City officials regarding the BHNC's finances, where the term "appropriate City officials" means those officials and/or agencies of the City of Los Angeles who have authority over Neighborhood Councils.

C. All financial accounts and records shall be available for public inspection and posted on the BHNC website, if available.

D. Each month, the Treasurer shall provide to the Board for approval, detailed reports of the BHNC's finances.

E. At least once each quarter, the Budget Committee shall examine the BHNC's accounts and attest to their accuracy before submitting the documentation to the Board which will submit it to the Department for further review.

F. All City funds and equipment shall be returned to the City of Los Angeles in the case of dissolution or termination of the BHNC.

G. The Vice-President shall be the second signatory on all demand warrants.

Article X ELECTIONS

This article explains the administration of the BHNC Elections and provides information regarding Stakeholder eligibility for voting and being selected or elected to a board seat. The provision of this article supersedes any prior inconsistent provision in the bylaws.

Section 1: Administration of Election - The BHNC's election will be conducted every two (2) years in every even-numbered year in accordance with the rules and regulations promulgated by City authority. The rules and regulations developed by City authority shall take precedence over any inconsistent language in the BHNC bylaws.

Section 2: Governing Board Structure and Voting - The number of Board seats, the eligibility requirements for holding any specific Board seats, and which Stakeholders may vote for the Board seats are noted in Attachment B.

Section 3: Minimum Voting Age - All Stakeholders aged eighteen (18) and above shall be entitled to vote in the BHNC Elections.

Section 4: Method of Verifying Stakeholder Status - Voters will verify their Stakeholder status through written self-affirmation.

Section 5: Restrictions on Candidates Running for Multiple Seats - A candidate shall declare their candidacy for no more than one (1) position on the BHNC Board during a single election cycle.

Section 6: Other Election Related Language

A. City elected officials as defined in the City Charter are ineligible to serve on the Board. If a BHNC Board Member is elected to any City political office, he/she shall immediately resign from their BHNC Board position.

B. No Executive Officer may simultaneously serve as an Executive Officer of another Neighborhood Council.

Article XI GRIEVANCE PROCESS

The BHNC shall follow the approved citywide grievance procedures. If there are no citywide procedures in place, grievances shall be handled in the following manner:

A. Any grievance by a Stakeholder must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular BHNC meeting.

B. At that meeting, the Board can refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time-to-time on such a panel.

C. Within two (2) weeks of the panel's selection, the Board shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved.

D. Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board Members until it is heard publicly at the next regular BHNC meeting.

E. This grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one (1) of its meetings, which grievances may be aired publicly at BHNC meetings.

F. Board Members are not permitted to file a grievance against another Board Member or against the BHNC, except as permitted under the City's grievance policy. The Neighborhood Council will follow the City's policy and/or rules regarding the handling of grievances.

Article XII PARLIAMENTARY AUTHORITY

A. All Board and Executive Committee meetings shall use Rosenberg's Rules as the primary parliamentary authority. If Rosenberg's Rules of Order are silent on an issue, the BHNC shall refer to Robert's Rules of Order.

B. All other Committees may choose their parliamentary authority from Robert's Rules of Order, Rosenberg's Rules, or Consensus.

C. Standing Rules may be adopted by a majority vote of the Board to supplement these Bylaws. Such rules shall be in addition to these Bylaws and shall not be construed to change or replace any Bylaw. In the case of conflict between these Bylaws and a Standing Rule, these Bylaws shall prevail. Standing Rules may be adopted, amended, or repealed by a simple majority vote of the Board.

D. The President shall have the option and authority to appoint a Parliamentarian.

Article XIII AMENDMENTS

Any amendment to these bylaws must be approved by two-third (2/3) vote of the entire Board.

Thereafter, and within fourteen (14) days after a vote recommending adjustment or amendment to the Bylaws, a Bylaws Amendment Application shall be submitted to the Department along with a copy of the existing Bylaws for review and approval by the Department all in accordance with the Plan for a Citywide System of Neighborhood Councils ("Plan"). Bylaws amendments shall not become effective until approved in writing by the Department.

Stakeholders may propose amendments to these Bylaws by presenting a petition to the Secretary with no less than two-hundred (200) signatures of verified Voting Stakeholders supporting the motion. Receipt of the completed petition by the Secretary shall trigger the item being scheduled as an action item on the agenda at a General Board Meeting to be held not less than thirty (30) days or more than ninety (90) days following receipt of the completed petition.

Article XIV COMPLIANCE

The BHNC, its representatives, and all Stakeholders shall comply with these Bylaws and with any additional Standing Rules or Procedures as may be adopted by the Board of Directors as well as all local, county, state and federal laws, including, without limitation, the Plan, the City Code of Conduct, the City Governmental Ethics Ordinance (*Los Angeles Municipal Code Section 49.5.1*), the Brown Act (*California Government Code Section 54950.5 et seq.*), the Public Records Act, the American Disabilities Act, and all laws and governmental policies pertaining to Conflicts of Interest.

A conflict occurs any time business is before you that involves:

1. A business in which you or a member of your family has an investment;
2. An entity of which you are an officer or director or hold some position of management;
3. Real property in which you or a member of your family has an interest;

4. A source of income to you or a member of your immediate family;
5. A source of gifts to you;
6. Any person or entity with which you have a relationship other than in your capacity as a city official (e.g. a friend, person with whom you have a business relationship, or an organization in which you hold some position of importance.)

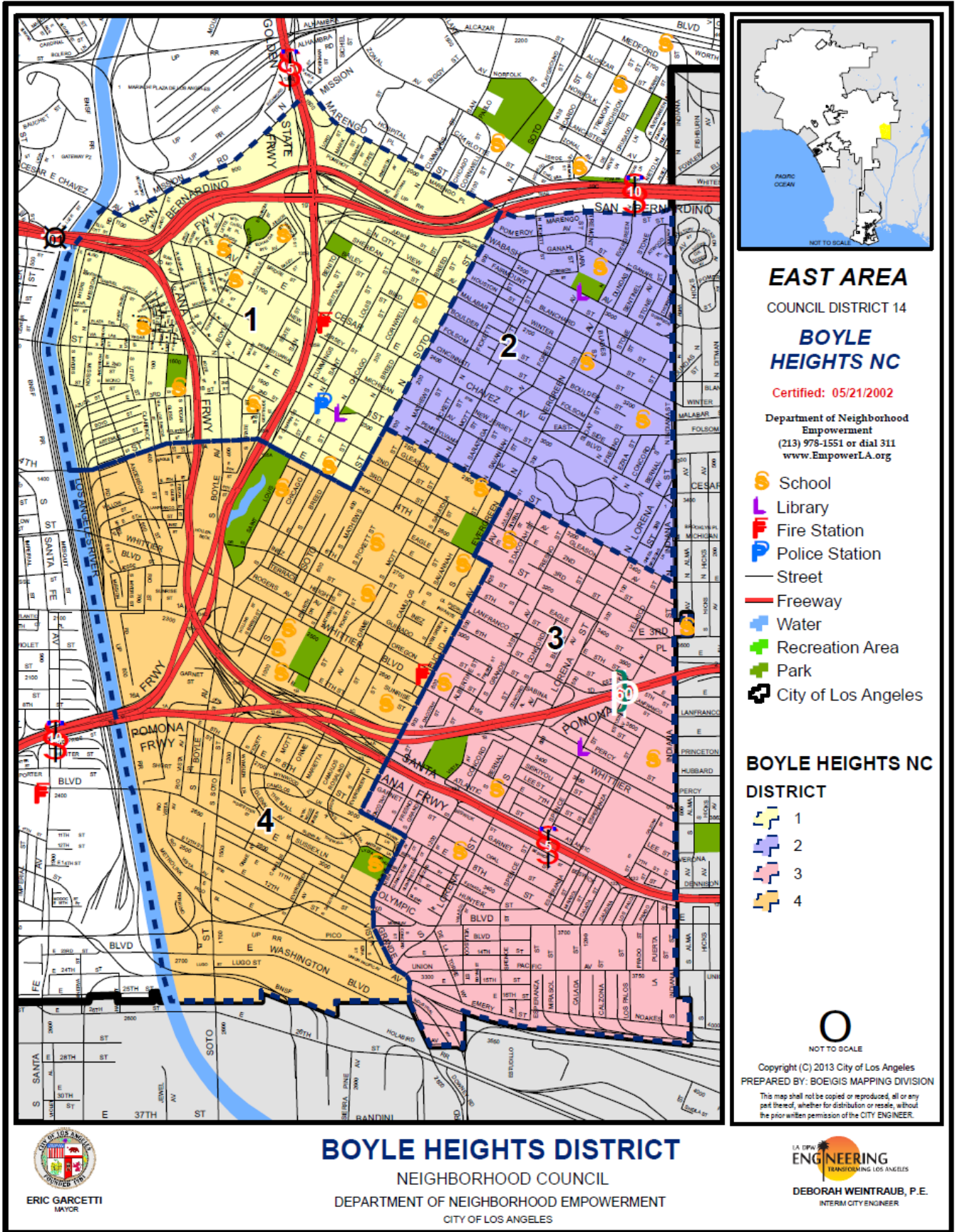
All Board Members will announce when such a conflict of interest arises at the beginning of the discussion of any such matter and shall recuse themselves on any matter in which they have such a conflict. A recused Board Member shall leave the meeting room until the agenda item is resolved.

Section 1: Code of Civility – The BHNC, its representatives, and all Stakeholders shall conduct all BHNC business in a civil, professional and respectful manner. Board members will abide by the Commission’s Neighborhood Council Board Member Code of Conduct Policy.

Section 2: Training – All Board members must take ethics and funding training prior to making motions and voting on funding related matters. In addition, all Board Members are encouraged to take training in the fundamentals of Neighborhood Councils, including, but not limited to, funding, workplace violence, and sexual harassment trainings provided by the City.

Section 3: Self-Assessment – Every year, the BHNC shall conduct a self assessment pursuant to Article VI, Section 1 of the Plan and shall create a written report which will be made available to all BHNC stakeholders.

ATTACHMENT A - Map of Boyle Heights Neighborhood Council



ATTACHMENT B – Governing Board Structure and Voting

Boyle Heights Neighborhood Council – 19 Board Seats

BOARD POSITION	# OF SEATS	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Area 1 Seat Term: 2 Years	1	Elected	Stakeholders who live, work, own property in Area 1 and who are 18 years or older.	Stakeholders who live, work, own property in Area 1 and who are 18 years or older.
Area 2 Seat Term: 2 Years	1	Elected	Stakeholders who live, work, own property in Area 2 and who are 18 years or older.	Stakeholders who live, work, own property in Area 2 and who are 18 years or older.
Area 3 Seat Term: 2 Years	1	Elected	Stakeholders who live, work, own property in Area 3 and who are 18 years or older.	Stakeholders who live, work, own property in Area 3 and who are 18 years or older.
Area 4 Seat Term: 2 Years	1	Elected	Stakeholders who live, work, own property in Area 4 and who are 18 years or older.	Stakeholders who live, work, own property in Area 4 and who are 18 years or older.
Community Seat Term: 2 Years	14	Elected	Stakeholders who live, work, own property in the BHNC and who are 18 years or older.	Stakeholders who live, work, own property in the BHNC and who are 18 years or older.
Community Interest Seat Term: 2 Years	1	Elected	Stakeholders who are 18 years or older.	Stakeholders who are 18 years or older.